DEPARTMENT OF THE NAVY
BUREAU OF NAVAL PERSONNEL
5720 INTEGRITY DRIVE
MILLINGTON, TN 38055-0000

BUPERSINST 5530.2B
BUPERS-OOY
13 MAY 2013

BUPERS INSTRUCTION 5530.2B

From: Chief of Naval Personnel

Subj: BUREAU OF NAVAL PERSONNEL PHYSICAL SECURITY PROGRAM

Ref: (a) OPNAVINST 5530.14E

1. Purpose. To establish policy, provide guidance, and set forth standards for security measures to safeguard Navy property and material. This instruction is a complete revision and should be read in its entirety.

2. Cancellation. BUPERSINST 5530.2A.

3. Scope. Reference (a) addresses physical security and loss prevention responsibilities, and standards for safeguarding personnel, property, and material at Navy shore installations and activities. This instruction applies to Bureau of Naval Personnel (BUPERS) Millington, Navy Personnel Command (NAVPERSCOM), Navy Recruiting Command (NAVCRUITCOM), Navy Manpower and Analysis Command (NAVMAC), and their subordinate commands and activities.

4. Discussion. An effective physical security program (PSP) must receive attention and direction from all echelons within the chain of command. Properly trained and equipped personnel must carry out the physical security functions. Security postures must be accurately assessed and resources provided to execute effective measures.

5. Responsibilities. Security is the direct, immediate, legal, and moral responsibility of all members of the naval service and civilians employed by the Department of the Navy.

a. Deputy Chief of Naval Personnel; Commander, NAVPERSCOM; Commander, NAVCRUITCOM; and Commanding Officer, NAVMAC

(1) Are responsible for implementing this instruction within their commands and subordinate activities per reference (a).

(2) Shall evaluate the physical security and loss prevention programs for their commands and activities, ensuring compliance per reference (a).

(3) Bear responsibility for physical security and loss prevention within their commands and activities and for designating a physical security officer in writing.

(4) Shall provide the letters of designation for assigned physical security officers to BUPERS, Security Manager (BUPERS-OOY), 5720 Integrity Drive, Millington, TN 38055-0140 within 60 days of this instruction.

(5) Shall maintain letters of designation and any required training certificates for subordinate commands and activities on file for inspection.

b. The physical security officer is responsible for planning, implementing, enforcing, and supervising the physical security and loss prevention programs of the command or activity.

7. Records Management. Records created as result of this instruction, regardless of media or format, shall be managed per Secretary of the Navy Manual 5210.1 of January 2012.

C. A. COVELL
Rear Admiral, U.S. Navy
Deputy Chief of Naval Personnel

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